



# Vehicle Inspectorate

## Single Vehicle Approval Application for a Minister's Approval Certificate

(Motor Vehicles (Approval) Regulations 1996; Regulation 7)

Please read these notes before completing your application. Failure to complete this application accurately or in full could cause delay.

Application must be made to the **Vehicle Inspectorate, 91/92 The Strand, Swansea, SA1 2DH**. Cheques should be made payable to the Vehicle Inspectorate

The following notes refer to the corresponding items of information requested on the reverse of this form.

- Q1** This information is likely to be found on the manufacturer's data plate under the bonnet or around the door aperture. Where the number is considered to be inadequate you will be referred to your local Vehicle Registration Office for them to allocate a suitable number.
- Q2** Refer to notes 16/17 before making your choice and provide a second choice of test station as a slot at your first choice site may not be available. N.B. Vehicles that fail the test will require to be retested at the same testing station location.

The Vehicle Inspectorate test stations and their telephone numbers are:-

Aberdeen	01224 702357	Leighton Buzzard	01525 373074
Beverley	01482 881522	* Liverpool (Speke)	0151 4860050 or
* Birmingham	0121 7836560		0151 5474445
* Bristol	01179 661419	* London (Yeading)	0208 8419205
* Cardiff (Llantrisant)	01443 224701	* Manchester (Heywood)	01706 369913
Carlisle	01228 528106	* Mitcham	0208 6841499
* Chelmsford	01245 259341	* Newcastle-Upon-Tyne	0191 2365011
* Derby	01332 571961	Norwich	01603 408128
Exeter	01392 278267	* Nottingham	01159 382591
Gillingham	01634 232541	Shrewsbury	01743 462530
* Glasgow (Bishopbriggs)	0141 772 6321	* Southampton	01489 797956
		* Taunton	01823 282525

**Q5** The vehicle categories are:-

- P** - **PERSONAL IMPORT:-** a vehicle
- Purchased outside Great Britain (GB), and*
  - Used by yourself or your dependants on roads outside GB., and*
  - Intended solely for such personal use in GB, and,*
  - You or your dependants intend to remain in GB for not less than 12 months from the time of your first licence application.*

*In the case of items a) and b) above documentation (endorsed with the vehicle identification number) must be submitted with this application to confirm compliance.*

- A** - **AMATEUR BUILT** - a vehicle constructed or assembled by you or persons acting on your behalf for your own personal use.
- C** - **A VEHICLE CONSTRUCTED BY A MANUFACTURER USING PARTS OF A G.B. REGISTERED VEHICLE.** - Please supply supporting evidence of donor Vehicle and components used.
- M** - **MOTOR CARAVAN OR MOTOR AMBULANCE.**
- E** - **EUROPEAN SINGLE APPROVAL** - An application supported by evidence that the vehicle has been found by the competent authority in another EEA State to comply with the requirements applicable to the vehicle in the State, being requirements which are equivalent to those required by the British SVA.
- S** - **REBUILT VEHICLES** - if (a) It is a vehicle to which the Secretary of State has assigned a vehicle identification number and (b) It does not fall within any of the other vehicle classes defined in the regulations ie any of the above classes.
- R** - A Vehicle not being one of the above categories.

*In the case of Category 'E' the application must be accompanied by documentary evidence:*

- that the competent authority of another eea state has issued an official approval for the vehicle, and*
- of the technical standards with which the vehicle was found to comply for each relevant subject matter in British SVA in the course of obtaining that approval.*

- Q10** The date of manufacture may be obtained from the manufacturer's data plate from the manufacturer or his agent.
- Q12** Evidence to substantiate the date of manufacturer of the engine shown on this form may be requested at the time of examination. Failure to supply this detail may result in the application of a more stringent test standard than would otherwise be applicable.
- Q13** The details should be obtainable from the vehicle handbook or the manufacturer or his agent.
- Q16** The speedometer must read accurately and show the speed in miles per hour. If the driveline of the vehicle has been altered from standard, for example, a vehicle of "mass produced" type which has been modified by fitting non-standard wheels/tyres or an Amateur Built vehicle where it cannot be shown that the driveline components are all from the the same standard production donor vehicle, then a speedometer accuracy test will be needed. This test is available at the Testing Stations marked with an asterisk above.

If your vehicle requires this test you are advised to choose one of the above locations for the test. This would save you the time and trouble of having to re-present the vehicle at a second test location. If you require technical advice contact Swansea 01792 458888.

- Q18/19** Please state your preferred choice. You will be allocated an appointment as near to your choice as possible. Testing outside 'normal' hours may be available at certain test locations. This would be where a test is carried out before 8.00am or after 5.00pm on a Monday to Thursday, before 8.00am or after 4.30pm on a Friday or at any time on a Saturday, Sunday or a Bank Holiday. A supplementary fee will be payable for testing outside normal working hours. The test location will contact you if this service is available.

Please read the notes overleaf before completing this application.

\*For Official Use Only \*NR

1. Vehicle Identification/Chassis Number (In full - See Notes)

2. Where would you like the vehicle tested? (See Note) 

First Choice	<input type="text"/>
Second Choice	<input type="text"/>

3. Value of enclosed Cheque/Postal Order

4. Vehicle Type (✓) Passenger/Dual Purpose  Goods:

5. Vehicle Category (✓) 

P	A	C	M	E	S	R
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

  
*(Your vehicle may align to more than one category) (See Notes)*

6. Vehicle Owner's Full Name:   
Owner's UK Address:   
*(Please ensure details are entered in full and include the Post Code)*  
Post Code:   
Telephone No:

7. Address to which appointment should be sent (if different to that above)   
*(Please ensure details are entered in full and include the Post Code)*  
Post Code:   
Telephone No:

8. If Category 'E' application, name/telephone number of English speaking approval authority representative Name:   
Telephone No:

9. Vehicle Make  Vehicle Model

10. Date of Manufacture (Month/Year)  Body Style (eg 3 door hatch)

11. Engine Details:- \*Petrol/Diesel, \* Turbocharged/Non Turbocharged, Capacity  cc  
*\*Delete as appropriate: Note Turbocharged includes Engines fitted with a Supercharger.*

12. If a vehicle of category A or C, Date of Manufacture of Engine

13. Design Weights: *(The design weights should be obtainable from the vehicle data plate, the vehicle handbook or the manufacturer or his agent.)*  
Axle 1  kg Axle 2  kg Axle 3  kg Gross  kg Train  kg

14. Maximum Road Speed  (mph)  
15. Maximum Power Engine Speed  (rpm)

16. Is the Speedometer compatible with the driveline? (✓) (See Notes) YES  NO

17. Is the vehicle fitted with an Anti-lock Braking system? (✓) YES  NO

18. When would you like the test?

19. At what time would you like the test: (See Notes) (✓) Outside normal working hours  am  pm

**Data Protection Act**  
*\*For commercial reasons we may make some data we hold on our computer systems available to organisation connected with the motor trade, and they may wish to offer goods or services. If you do not want your details released please tick this box.*

**DECLARATION I declare that to the best of my knowledge and belief all statements in this application are true, and where this application is in respect of a Personal Import, as the personal importer/dependant, I declare that the conditions listed in item Q5 overleaf in respect of this category have been complied with.**

SIGNATURE: ..... FULL NAME .....

DATE .....